

Grundy County Health Department

Board of Trustees Meeting

June 18, 2025

Board members present: Dennis McDonald, J. A. Keuhn (GCHD), Jewell Harris, Tammie Spencer (via conference call).
Board members absent: Stacey McCullough. Others in attendance: Elizabeth Gibson, Val Kirby, Kelli Hillerman, Shelby Roof-Ewald, and Sherry Searcy.

The Grundy County Health Department Board of Trustees met in open session on June 18, 2025. Dennis called the meeting to order at 4:30 pm.

The Board reviewed minutes from the May meeting.

Motion by Jewell, second by Dr. Keuhn
Approve the minutes from the May 14 meeting. All were in favor, the motion passed.

Elizabeth presented financial reports for May 2025.

Motion by Dr. Keuhn, second by Tammie
Approve the financial report, check listing, and bank balance report from May 2025. All were in favor, the motion passed.

The Board reviewed a quote for cyber security insurance from Duvall, Roeder, and Black. The premium is \$1066.80 per year for \$1 million in coverage.

Motion by Tammie, second by Jewell
Accept the quote for cyber security insurance from Duvall, Roeder and Black for \$1 million in coverage at a premium cost \$1066.80. All were in favor, the motion passed.

The Board reviewed the 2023-2024 audit report by Conrad & Higgins. A "segregation of duties" finding was noted.

Motion by Dr. Keuhn, second by Jewell
Approve the audit report for fiscal years 2024 and 2023 prepared by Conrad & Higgins. All were in favor, the motion passed.

Elizabeth reported on the Community Partner meeting held on June 4.

Elizabeth requested the Board formally adopt the Missouri State Environmental Health Operational Guidelines (EHOG) manual. This manual is designed to set the minimum standards by which Local Public Health Agencies performing environmental health services in cooperation with the Bureau of Environmental Health Services will operate. The manual is an online document (<https://health.mo.gov/atoz/ehog/index.php>).

Motion by Dr. Keuhn, second by Jewell
Adopt the Missouri Environmental Health Operational Guidelines (EHOG). All were in favor, the motion passed.

Elizabeth reported on GCHD activities. Staff members reported on upcoming CPR classes and education events.

The next meeting will be July 9 at 4:30 pm.

Motion by Jewell, second by Dr. Keuhn
Adjourn the meeting at 5:30 pm. All were in favor, the motion passed.